

**CITY COUNCIL
BUSINESS MEETING MINUTES
September 6, 2011**

The Business Meeting of the Monroe City Council was held on September 6, 2011, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Balk, Cudaback, Tuttle, Kamp, Williams, Stima, and Goering.

Staff present: Brazel, Feilberg, Quenzer, Harris, Nelson, Smith, Bremner, Farrell, Sax, Popelka, and Martinson.

City Attorney Zach Lell was also present.

The meeting was opened with the Pledge of Allegiance.

ANNOUNCEMENTS & PRESENTATIONS

Wastewater Treatment Plan Ecology Award

Mayor Zimmerman read excerpts from a letter from the Department of Ecology that stated "Receiving this award is a remarkable achievement and testament to the capabilities and dedication of treatment plant staff at the City of Monroe. They are continually on the front line of water quality protection..." He then presented the award plaque to WWTP staff members Donovan Sheppard, Linda Gleason, and Theresa Davis.

State Auditor's Report for 2010

Mayor Zimmerman introduced state auditors Brian Goldrick and Kristina Baylor. Ms. Baylor explained that this audit covered only the City's financial statements and grants.

Mr. Goldrick explained the report and noted minor issues that had already been addressed. They recommended that the City establish internal controls and pointed out the bulleted points, which were issues that had been corrected. There were no issues with grants. He concluded the report and stated that the next audit rate would be \$35,000.

Public Works Director Feilberg introduced Jeff Sax, the new Economic Development Manager, who had started last Thursday. Mr. Sax gave his background, explaining that he is a former County Council member and grew up in Montana. He feels that Monroe has a lot of potential. He would like to meet with Council members to discuss their vision of the City and to share his thoughts with them.

COMMENTS FROM CITIZENS

Veronica Rood, 15569 174th Ave. SE, Monroe, read a statement into the record explaining what had happened after meeting with Tim Eyman and Chad Minnick as a "Con" Committee for the traffic camera ballot statement. After meeting with the committee, Mr. Eyman submitted his own statement, which the County won't publish.

She feels that Eyman subverted the committee process, as there will be no "Con" statement in the Voters Pamphlet. She was sorry they couldn't serve the citizens of Monroe better.

CONSENT AGENDA

The motion was made by Councilperson Stima and seconded by Councilperson Cudaback, to approve the Consent Agenda. On vote,

Motion carried 7/0.

Items approved: 1A) May 3, 2011 Business Meeting Minutes; 1B) July 19, 2011 Business Meeting Minutes; 1C) July 26, 2011 Study Session Minutes; 1D) August 9, 2011 Study Session Minutes; 2) Bills (Vouchers #080309 – 080447) in the amount of \$286,520.66; 3) Accept Public Works Project/South Kelsey Street 2010 Utility Relocation Project and Begin the 45-Day Lien Period; 4) Release Retainage for Public Works Project/DOC Reservoir and Reservoir #1 Painting; 5) Authorize Right-of-Way Purchase From Curry Property Management for US-2 / E Main St / Old Owen Road Intersection Improvements Project; 6) Authorize Mayor to Sign PUD Distribution Easement for WWTP Phase III Improvements Project; 7) Authorize Mayor to sign Interlocal Agreement Between Snohomish County and the City of Monroe for Auto Theft Task Force Services; 8) ~~Authorize Mayor to Sign Interlocal Agreement with Snohomish County Relating to Prisoner Transport Services~~ (item deleted); 9) Accept 2011 Emergency Management Performance Grant & Authorize Staff to Sign Associated Documents.

NEW BUSINESS

Ordinance Amending MMC Chapters 6 & 13 Pertaining to Qualifications for Utility Rate Credits for Extended Vacations and Vacancies/ 1st Reading

Finance Director Nelson gave a brief overview explaining that she had written the revised code to meet Council's specifications. She also noted that she was asking for a one-time change in Council procedures in order to have a second reading next week. This was due to the short timeframe before the citizen requesting the change leaves for vacation.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Kamp, to accept as first and final reading Ordinance #019/2011. an ordinance of the City of Monroe, Washington, amending MMC 6.08.080, 13.04.155 and 13.08.475; amending the qualifications for water, sewer and solid waste utility rate credits for extended vacations and vacancies for low-income senior citizens' accounts and city irrigation accounts; providing for severability; and fixing a time when the same shall become effective, as read into the record by City Attorney Lell.

After a discussion about Council's preference to have a second reading on all ordinances, the motion was withdrawn.

The motion was made by Councilperson Balk and seconded by Councilperson Goering, to accept as first reading Ordinance #019/2011 an ordinance of the City of Monroe, Washington, amending MMC 6.08.080, 13.04.155 and 13.08.475; amending the qualifications for water, sewer and solid waste utility rate credits for extended vacations and vacancies for low-income senior citizens' accounts and city irrigation accounts;

providing for severability; and fixing a time when the same shall become effective, as read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

Website Theme and Brand

Public Works Director Feilberg explained that the proposed dates have been moved up for the new Web design. He explained the new timeline and showed the new theme colors.

After discussion, the motion was made by Councilperson Cudaback and seconded by Councilperson Goering, to approve the "Adventure Sports" brand, as suggested in the 2007 Branding Plan completed by Destination Development, for the new City of Monroe website. On vote,

Motion carried 7/0.

After discussion about the color theme options, Council directed staff to bring back mock-ups of "Vibrant" colors and "Hometown" colors for Council's review.

Report: Estimated Revenue for 2011

Finance Director Dianne Nelson stated that this report is a just formality in keeping with the requirements in the RCWs. The report and details are in the packet, if Council has any questions.

Questions and comments followed; there was no action required.

Authorize Mayor to Sign Listing Agreement Extension with Grubb & Ellis for North Kelsey

City Administrator Brazel explained that the Listing Agreement with Grubb & Ellis had expired on September 2, 2011; the proposed extension was submitted for Council's consideration.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Williams, to authorize Mayor to sign a twelve- (12) month Listing Agreement Extension with Grubb & Ellis Company.

After discussion, the motion was on the floor to authorize the Mayor to sign the Listing Agreement Extension. On vote,

Motion carried 7/0.

FINAL ACTION

Resolution Comprehensive Plan Amendment Process

Public Works Director Feilberg gave a brief overview stating that the City can do amendments only once per year and explained how to overcome a delay. The proposed

resolution would allow the City to follow procedures, but allow staff to do things as they come up and not having to wait for the usual scheduling timeline.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Williams, to adopt Resolution 2011/021 temporarily compressing the timelines contained in the Comprehensive Plan Amendment procedures.

After further comments, the motion was on the floor to adopt Resolution 2011/021, a resolution by the Monroe City Council temporarily compressing the timelines contained in the Comprehensive Plan Amendment procedures, as read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

MAYOR/COUNCIL/ADMINISTRATIVE STAFF REPORTS

Mayor Zimmerman was happy to announce that the Monroe Bearcats won their home opener against Edmonds-Woodway.

Parks & Recreation Director Farrell stated that Saturday is the "Swift Night Out" event. He also reported that the Request for Proposals for Lake Tye Park was going out on Thursday.

Public Works Director Feilberg reported that the US 2/Chain Lake Road project review went well and that the City passed with flying colors. The review usually takes six hours; but, was completed in two hours.

Draft Agenda/September 13, 2011 Study Session

City Administrator Brazel presented the draft agenda for September 13, 2011. He pointed out that all "Final Action" items were moved to "New Business".

Mayor Zimmerman noted that there will be a preliminary budget presentation at the October 4th Council meeting.


Mayor Zimmerman stated that there was a need for two executive sessions; one regarding potential litigation and the other is to review the Galaxy offer. City Attorney Lell explained that the purpose of the executive session was for discussing potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i), and to consider the minimum price for which property would be leased or sold pursuant to RCW 42.30.110 1C. The executive session is expected to last for approximately 10 minutes, unless extended by Council. No action in open session is anticipated when Council reconvenes, except to adjourn the meeting.

MEETING RECESSED INTO EXECUTIVE SESSION:	8:10 p.m.
EXECUTIVE SESSION WAS EXTENDED	
MEETING RECONVENED INTO REGULAR SESSION:	8:54 p.m.

There being no further business, the motion was made by Councilperson Williams and seconded by Councilperson Kamp, to adjourn the meeting. On vote,

Motion carried 7/0.

MEETING ADJOURNED: 8:55 p.m.


Robert G. Zimmerman, Mayor
Eadye Martinson, Deputy City Clerk